

# KANCHRAPARA MUNICIPALITY

42, Netaji Subhash Path, Kanchrapara  
North 24 Parganas  
Phone: 2585 9391

মিশন  
তিম্ল বাংলা  
আমাদের প্রতিক্রিয়া।  
আমাদের গবৰ্ব।

E-Mail: [kchpara@yahoo.com](mailto:kchpara@yahoo.com), website: [kanchraparamunicipality.org](http://kanchraparamunicipality.org)

NIQ No. 1835

Dated: 15/10/2025

## NOTICE INVITING QUOTATION

Sealed quotations are invited by the Chairman on the behalf of Kanchrapara Municipality from bonafied, resourceful & reliable suppliers for supplying following stationery item:

Sl. No.	Item	Quantity
01.	A4 Xerox Paper 75 GSM White Copy Power	300 Ream

The last date of quotation paper submitted on **31/10/2025** Upto 2pm. & opening on the same day after 2.30 pm.

Sealed quotation must be supported with self attested Xerox copies of Pan Card, Last year IT Return, Last year GST Return, updated Trade License & Credential of similar nature of work. The authority reserves the right to accept or reject any or all quotation without assigning reason, whatsoever.

### **Other Terms and Conditions if any:-**

7. Complete the work within stipulated time as per mentioned in Work Order.
8. If the work /supply could not be completed within the stipulated time then authority have cancel the order without showing any reason.
9. If authority have found any inferior or low quality materials then authority have cancel the order.
10. Delivery and any other charges could not paid by the Municipality.
11. Rate must be quoted including GST.
12. Payment will be made after available of Fund.

*[Signature]*  
Chairman  
Kanchrapara Municipality  
**(KAMAL ADHIKARY)**

Dated 15 / 10/2025  
**CHAIRMAN**  
**KANCHRAPARA MUNICIPALITY**

Memo No. 1835/1 (7)

**Copy forwarded for information & necessary action to :**

1. SDO, Barrackpore, North 24 Pgs.
2. Executive Officer, Kanchrapara Municipality.
3. Finance Officer, Kanchrapara Municipality.
4. Accounts Department, Kanchrapara Municipality
5. Head Clerk, Kanchrapara Municipality
6. Store Department, Kanchrapara Municipality
7. Notice Board and Official Website, Kanchrapara Municipality.

*[Signature]*  
Chairman  
Kanchrapara Municipality  
**(KAMAL ADHIKARY)**  
**CHAIRMAN**  
**KANCHRAPARA MUNICIPALITY**

*[Signature]*  
15/10/05  
Store In-charge  
Kanchrapara Municipality