



**OFFICE OF THE BOARD OF ADMINSTRATOR  
KANCHRAPARA MUNICIPALITY**

42, Netaji Subhash Path, Kanchrapara, North 24 Parganas  
E-Mail: kchpara@yahoo.com, website: kanchraparamunicipality.org.

Memo No, 273/A

Dated, Kanchrapara, the 08/06/2026

**Notice Inviting Quotation**

Sealed quotations are hereby invited by the Administrator, Kanchrapara Municipality, from eligible and experienced agencies/firms/contractors for execution of the following works. Interested bidders shall submit their quotations in hard copy along with the requisite documents within the stipulated time having valid Trade Licence, PAN, GST Registration (if applicable), Professional Tax, Income Tax Return and experience in similar nature of works. Same is given below.

| Sl. No. | Name of the work  | Estimated Amount (Including GST & Labour Cess) | Amount Should be filled by the quotationers. | Time for completion of work (in days) |
|---------|---|--|--|---------------------------------------|
| 1       | Cleaning rubbish, sludge, weeds scum, liquid earth, mud etc. from road side masonry open drain/nikashi etc. from I) Box Culvert near Welcome Gate at Ward no 11, II) from Sova Jewellers to bager Khal at Ward no. 11 under Kanchrapara Municipality. | 92634.00                                       |  | 15 (Fifteen) Days                     |

**Schedule Date and Time**

| Sl. No. | Particulars   | Date & Time                   |
|---------|---|-------------------------------|
| 1       | Last Date of Submission of Application Paper  | : 17/06/2026 up to 04.00 P.m. |
| 2       | Last Date of Issuing of Quotation Paper   | : 18/06/2026 up to 04.00 P.m. |
| 3       | Last Date of Submission of Quotation Paper in Quotation Box at Municipal Board Room | : 19/06/2026 up to 02.00 P.m. |
| 4       | Opening Date & Time of This Quotation Paper   | : 19/06/2026 up to 3.00 P.m.  |

**Term & Condition**

- 1) Payment will be made after satisfactory completion of work.
- 2) If any deviation, deficiency or unsatisfactory execution of work is noticed, the Municipality reserves the right to cancel the work order and take appropriate action as per rules.
- 3) The undersigned reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.
- 4) Quotationers must produce Valid up-to-date copy of Trade License, P.Tax, GST Last return Copy and I.T return (Last year) along with Application Document.
- 5) The rate quoted shall be inclusive of all taxes, duties, labour charges, transportation and other incidental expenses. No extra payment shall be entertained.
- 6) Preference may be given to bidders having satisfactory credentials in execution of similar nature of works.

  
(Sougata Roy)  
Administrator,  
Kanchrapara Municipality

Memo No. 273/A/1/ (9)  
Copy forwarded for information:

Dated, Kanchrapara, the 08/06/2026

- 1 Executive officer of this Office.
- 2 Finance Officer of this Office
- 3 A.E of this office.
- 4 - 5 S.A.E. & S.I of this Office.
- 6 Head Clerk of this office
- 7 Web Site: www.kanchraparamunicipality.org.
- 8 Municipal Notice Board.
- 9 Member of the Tender Committee.

  
(Sougata Roy)  
Administrator,  
Kanchrapara Municipality