

KANCHRAPARA MUNICIPALITY

42, Netaji Subhash Path, Kanchrapara
North 24 Parganas
Phone: 2585 9391



E-Mail: kchpara@yahoo.com, website: kanchraparamunicipality.org

NIQ NO. 2820

Dated: 20/12/25

NOTICE INVITING QUOTATION

Sealed quotations are invited by the Chairman on the behalf of Kanchrapara Municipality from reputed, bonafied and reliable local suppliers for supply of "New Year Diaries for the year 2026" for the kanchrapara municipality at 42, Netaji Subhash Path, Kanchrapara, North 24 Parganas, Pin- 743145.

Sl no.	Item Description	Rate qotated per unit as per quality & size (Inclusive all texes)
1.	Big White New Diary-2026, Premium Quality	
2.	Big Blue New Diary-2026, Premium Quality	
3.	Medium Normal New Diary-2026, Premium Quality	

The last date of quotation paper submitted on 29/12/2025 upto 2pm. & opening on the same day after 2.30 pm.

Sealed quotation must be supported with self attested Xerox copies of Pan Card, Last year IT Return, Last year GST Return, updated Trade License & Credential of similar nature of work. The authority reserves the right to accept or reject any or all quotation without assigning reason, whatsoever.

Other Terms and Conditions:

1. Complete the work within stipulated time as per mentioned in Work Order.
2. If the work /supply could not be completed within the stipulated time then authority have cancel the order without showing any reason.
3. The quotation should be address to "The Chairman, Kanchrapara Municipality, 42, Netaji Subhash Path, Kanchrapara, North 24 Parganas, Pin-743145" super scribing the Quotation Notice Number & date on the envelop.
4. Delivery and any other charges could not paid by the Municipality.
5. Rate must be quoted including GST.
6. Payment of bills is subject to availability of funds, only after production of original bills and successful completion of work.

Chairman
Kanchrapara Municipality
(KAMAL ADHIKARY)
CHAIRMAN



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North 24 Parganas

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Memo No. 2820 /1(8) Dated: 20 / 12 / 2025

Copy forwarded for information & necessary action to:

1. SDO, Barrackpore, North 24 Pgs.
2. Executive Officer, Kanchrapara Municipality.
3. Finance Officer, Kanchrapara Municipality.
4. Accounts Department, Kanchrapara Municipality.
5. Head Clerk, Kanchrapara Municipality.
6. AE, Public Works Department, Kanchrapara Municipality.
7. SI, Sanitary Department, Kanchrapara Municipality.
8. Notice Board and Official Website, Kanchrapara Municipality.

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20/12/25

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Chairman
Kanchrapara Municipality
(KAMAL ADHIKARY)
CHAIRMAN
KANCHRAPARA MUNICIPALITY

