

**OFFICE OF THE BOARD OF COUNCILLORS
KANCHRAPARA MUNICIPALITY**

42, Lenin Sarani (East), Kanchrapara
Dist. North 24 Parganas

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Web Site: www.kanchraparamunicipality.org

(NOTICE INVITING QUOTATION)

No. 2904

Date : 27/10/2011

As per C-I-C resolution dated on 26/08/2011, Sealed Quotations are invited from the Traders/ Authorized Persons/ License Holders/ Food Makers Personnel / Authorized Business Partner of canteen for Office Management of the Municipality. The undersigned will provide the place & other facilities for this Canteen. If a successful Quotationer fails to comply with the order of acceptance within the stipulated period, the said order of acceptance for Quotation will be liable for cancellation. Quotation will be preferable to those firms/Personnel who have previous experience of same nature of work.

Last date of submission of Quotation = 11/11/2011 at 2.00 PM.

Quotation Opening date = 11/11/2011 at 3.00 PM.

General Terms & Conditions of Canteen:-

1. Quotationers should be declared their offered rates for the said Canteen.
2. Canteen owner should be made yearly contract with the authority & the rate will be increased after some years.
3. Canteen Space, Electricity, Drinking Water & Other Use's water are also available from the authority.
4. The Chairs & Tables will not be supplied from the authority. Canteen owners have to make an arrangement for these materials.
5. Canteen must be used the LPG Gas for Cooking purpose, Any kind of highly inflammable materials is not allowed in Cooking space.
6. The Cooking materials & spices must be used with the reputed companies make.
7. Fancy Cup, Plate & Tray must be used for Meeting and other official programme for serving the foods & other things.
8. Daily food items & rate chart should be exhibited in front of canteen board.
9. The foods to be served in staff table in different Departments at launch time.
10. Canteen should be opened at 10.00 AM. & closed at 5.00 Pm & Saturday time is 10.00 AM. to 1.00 PM. & some times the period would be extend for Authority's special order. At the closing time, the canteen owner must be asked to the authority for any kind of urgent order.
11. As special order for office meeting and other ceremony programme from the authority, canteen must supplying the Special Foods, Snake's & fast food etc.
12. Canteen must make an arrangement of this food items like Roti, Parota, Vegetables, Ghugni, Egg Curry, Boiled Egg, Omlet, Snacks, Noodles, Bred, Butter, Jam & Jelly, Tee, Coffee, Biscuit etc. And other items of food must be prepared and arranged as per order of staff.
13. Canteen must serve the good quality & hygienic foods to the office staff.



Sudama Roy
Chairman,
Kanchrapara Municipality

No. 2904

Date : 27/10/2011

Copy to:

1. Kalyani Municipality
2. Halisahar Municipality
3. Bizpur Police Station, Kanchrapara
4. Post Office, Kanchrapara
5. All Officers of this Municipality. (All CIC, E.O, F.O, Accountant, H.C.)
6. Convonnor, Tender & Purchase Committee of this Office.
7. Municipal Web Site: www.kanchraparamunicipality.org
8. Municipal Notice Board.


Sudama Roy
Chairman,
Kanchrapara Municipality